# IERcd special projects fund: recipient Progress report

*Please send completed reports along with their corresponding invoices and receipts to Susie Kirschner, IERCD Program Manager, at skirschner@iercd.org. These reports and invoices may be submitted either monthly or quarterly. Please indicate the amount of time covered by this form.*

1. **Dates Covered:**
2. **Please describe the work performed, feel free to use bullet points.**
3. **Briefly list staff involved in the project along with work performed.**
4. **Total Funds Awarded:**

**Funds Spent This Quarter:**

**Total Funds Spent:**

**Total Funds Remaining:**

1. **Attachments:**
   * **Please attach your SPF invoice to your report submission.**
   * **Please attach photos of project work along with any press releases, promotional material, or other items that help convey project work accomplished.**